

Environmental General Policy Statement

Not Just Cleaning Ltd (NJC)

Document Control

Version	Date	Author	Approver	Description of change(s)
V13	April 2024	Natasha Thomson	Shaun Wall	1. Changes to MD – Shaun Wall
V14	April 2025	Jon Wilson-Stimson	Shaun Wall	1. Addition of Document Control Table following recent ISO audit feedback 2. Removal of BM Trada information in footer.

The sustainable use of resources is a key business driver for NJC. We believe a sustainable business is a profitable business. We are committed to minimising the environmental impact of our operations and will endeavour to avoid or minimise any harm caused to the natural environment.

NJC is committed to protecting the environment by complying with all relevant UK environmental legislation, working to national standards and in accordance with best working practices currently in use by the industry. This is an ongoing commitment requiring reviews of operating procedures and adaptation to the continual changes regarding environmental practices and protection.

To help achieve these goals the company uses an integrated Management System which is independently audited to the requirements of ISO 9001 and ISO 14001. This policy is for staff, customers, service providers and other persons.

NJC recognises its duty and aims to:

- Comply with all relevant legislation in every aspect of our company and strive to meet best practice in non-regulated areas
- Identify and evaluate environmental aspects and risks associated with the delivery of our services to prevent pollution, and control and reduce any environmental impact to land, air and water
- Reduce our carbon impact in line with the governments and our own net zero carbon agenda, whilst developing and implementing reduction strategies for water, waste, energy, transport and procurement, to protect the environment
- Be responsible in the use of natural resources and reduce our consumption of resources, including those related to energy, waste, water, paper, plastic and travel consumption
- Develop our management processes to ensure that environmental factors are considered during planning and implementation
- Manage and dispose of all waste in a responsible sustainable manner and maximise the efficient use of materials and resources, prioritising circular economy principles of rethink, reduce, re-use, recover and recycle, whilst actively promoting recycling both internally and amongst our clients and suppliers
- Provide training to staff to ensure they are environmentally aware and that neither they, the community nor the environment are exposed to harm as a result of NJC

operations

- Source and promote sustainable equipment and products in line with our Sustainable Procurement policy to minimise our environmental impact and reduce risk to customers and employee's health and safety, whilst managing our supply chain to work with companies who are in line with our ESG commitments
- Positively influence suppliers to minimise the use of materials, energy or processes which may be harmful to the environment
- Communicate with customers on sustainable and environmentally friendly products and services to meet their ESG commitments and reduce their scope 3 emissions
- Use an accredited programme to offset our environmental impact generated by our activities and achieve net zero carbon by 2030
- Get involved in external initiatives relevant to ESG and UN SDG commitments
- Agree targets and devise meaningful measurements in relation to reducing our consumption of resources, monitor output against these set targets and continuously improve our environmental performance
- Report and regularly communicate our environmental performance to our employees, clients and externally as part of our CSR

We recognise that to achieve this through our operations we will:

- Co-operate and collaborate with other employers when we work at premises or sites under their control
- Work to gain co-operation of all employees, contractors and sub-contractors
- Work with our customers to support and shape a better future centred around ESG commitments and protect our customers health and safety

The policy statement will be regularly reviewed and update as necessary. The Management team endorses these policy statements and is fully committed to their implementation.

This Environmental Policy Statement is communicated throughout NJC and is publicly available to interested parties.

Signed :  **Managing Director** **Dated :** April 2024 **Expire:** April 2025